



## Appeal Charges Request Form

Owner (Applicant): \_\_\_\_\_ Account #: \_\_\_\_\_

Property Address: \_\_\_\_\_ Zip: \_\_\_\_\_

**Nature of Appeal:** Please select the type of appeal desired.

- ☐ **Written Appeal** (The board will consider your letter at an upcoming Board Meeting)  
☐ **In-Person Appeal** (You will be scheduled to meet with the board in-person at the date specified)

**What are you Appealing:**

- ☐ **Late Fees**      ☐ **Collections Costs**      ☐ **Violation Fees**      ☐ **Violation Notice**

Most of the collection's charges (i.e. demand notices, intent to lien, intent to sue, lawsuit fees) applied to your account are costs the Association has already incurred and, in most cases, will **not** be waived.

**\*\*In order for an appeal to be successful regarding late fees and collection costs a homeowner must be current in payment of their assessments excluding the portion which is under appeal. In order for an appeal to be successful regarding CC&R fines the cited violation must be corrected.**

***Board decisions are final and the management company does not have the ability to alter, impact, or explain the rationale of the final decision.***

**Please explain what you are requesting of the board and any background information you deem appropriate:** Use this form to provide background information explaining why you are requesting help from the Board of Directors and specifically what you are requesting. Please remember you are writing your neighbors, insults and nasty demands are usually not effective.

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Please send your request to: **Timmons Properties**  
1114 17<sup>th</sup> Ave S.  
Suite 101  
Nashville, TN 37212

**Phone:** (615) 383-1777 ext. 101  
**Fax:** (615) 383-2260  
**Website:** <http://www.timmonsproperties.com>  
**Email:** [pm@bentcreekhoa.org](mailto:pm@bentcreekhoa.org)

By signing below, I certify all information is true and correct to the best of my knowledge.

**Owner/Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Co-Owner/Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Contact us at [hoa@bentcreekhoa.org](mailto:hoa@bentcreekhoa.org) or visit the community website [www.bentcreekhoa.org](http://www.bentcreekhoa.org)